



Sandip Foundation's
Sandip Institute of Technology & Research Centre, Nashik
Department of Management Studies
Academic Year 2022-23
Report on Excel Training for MBA Students

Name of the Event :- Excel as an indispensable tool for business analysis and decision-making

Day & Date :- 6th May 2023 To 12th May 2023.

Objective :- To familiarize MBA students with basic and advanced Excel functions

Coordinator :- CMA Rajendra Shirsat

Training Objectives :-

- To familiarize MBA students with basic and advanced Excel functions, including SUM, AVERAGE, IF, VLOOKUP, and more.
- To enhance students' ability to create professional-looking charts and graphs for effective data presentation.
- To equip students with tips and tricks for data analysis, such as sorting, filtering, and pivot tables.
- To enable students to utilize Excel for financial modeling and forecasting in real-world scenarios.

The Excel Training for MBA Students provided comprehensive instruction on the utilization of Excel as an indispensable tool for business analysis and decision-making. The sessions were conducted by experienced Excel experts who employed a hands-on approach, ensuring active participation and practical application of learned concepts.

The training curriculum comprised the following key components:-

Basic and Advanced Excel Functions: Participants were introduced to a wide range of functions, including SUM, AVERAGE, IF, VLOOKUP, and more. Through interactive demonstrations, students gained a solid foundation in utilizing these functions for data manipulation and analysis.

Visual Data Presentation: The training emphasized the importance of effective data visualization. Students learned techniques to create professional-looking charts and graphs that enable clear communication of information to stakeholders and aid in decision-making processes.

Data Analysis Techniques: Participants were guided through various data analysis techniques, such as sorting, filtering, and pivot tables. These skills empower MBA students to extract meaningful insights from complex datasets, enabling them to make informed business decisions.

The Excel Training for MBA Students proved to be a valuable opportunity for participants to enhance their Excel skills and gain a competitive advantage in the job market.

Outcome: -

1. Proficiency acquired in MS Excel's essential features, functions and analysis tools.
2. Students Empowered with practical Excel skills .
2. Professional development and success of the participants in their future endeavours.





